

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
October 16, 2006**

Directors Present: Lisa Knudson, Simon Fung, Tom Blindt, Rick Stempkovski, Jim Day, Mike Ricci, Jennifer Pierson, Megan Daoust.

Directors Absent: Chad Long

Advisors Present: John Greving, Head of School; Jennifer Burkholder, NPTO Liaison.

Others in Attendance: Nancy Schultz, Business Manager; Chuck Evans; one teacher; several parents.

Recording Secretary: Vicky Carey

I. **Call to Order**

The meeting was called to order at 6:40 p.m.

II. **Pledge of Allegiance**

III. **Announcements and Introductions**

Chad Long has resigned from the Board, effective today.

The Board will meet to fill his seat within the next couple of weeks.

Chuck Evans was introduced. He will be working with the board, faculty, and parents for the next three days.

IV. **Approval of Agenda**

Deleted from the Consent Agenda: Nativity Contract.

Added to the Consent Agenda: Curriculum and PTO

Mike Ricci moved to approve the agenda.

Jim Day seconded the motion.

Abstaining: Megan Daoust

The motion passed.

V. **Consent Agenda**

Tom Blindt moved to approve the enrollment deadline, student policies, committee chairs and membership.

Jim Day seconded the motion.

The motion passed unanimously.

Tom Blindt moved to accept the recommendation of the governance committee to add Damon Fraser in the seat vacated by Joe Michalak.

Jim Day seconded the motion.

The motion passed unanimously.

Nancy Schultz discussed the PTO's Report to the Board. The PTO does not want to file for its own 5013c3.

Mike Ricci moved to accept the PTO Report to the Board.

Tom Blindt seconded the motion.

The motion passed unanimously.

VI. **Board Chair Report**

There was no Board Chair Report.

VII. **Treasurer's Report**

Nancy Schultz spoke briefly regarding the financial report.

The July-September Financial Report will be presented to the board at the November board meeting.

Cash in bank -- checking as of Sept. 30, 2006: \$142,954

Liability or Accounts Payable as of Sept. 30, 2006: \$120,656 (note: \$64,900 paid Oct. 2)

Holdback payments (PY accounts receivable) received as of Sept. 30, 2006: \$120,419

Walton Grant -- \$150,000, received Oct. 5, 2006

Nova Classical Academy's audit is scheduled for October 18, 2006. Final audited data is due to the Minnesota Department of Education by November 30, 2006, with the final audit (hard) copy due by December 31, 2006.

For the November board meeting, Nancy Schultz will present the following:
Financials YTD through October 31, 2006
Balance Sheet as of October 31, 2006
Final (audited) financials for the year ending June 30, 2006

VIII. **Board Development with Chuck Evans**

This week Chuck Evans will discuss best practices in the classroom and pedagogical strategy. The major theme of the week will be to help students focus on thinking.

a. **Strategic Planning Document**

Mr. Evans thought that Nova has a good, realistic approach. It is important to have discerning leadership in the school.

b. **Policies to govern four tenets of faculty development**

We need to commit resources to retain and develop the teachers we have.

The needs of the school environment dictate the kinds of people the school needs. What are the requirements on the amount and type of training the faculty need to have in order to fit into this environment?

c. High School

Mr. Evans commended the board on their willingness to look at the situation realistically. The way to manage expectations for the high school plan is by making ourselves accountable to realistic goals and executing on those goals.

For what profile of students does this high school primarily exist? This should be the key question.

There was further discussion on the high school plan.

IX. **Public Comment**

There was public comment.

X. **Executive Session**

a. Unlicensed teacher issue

Nova Classical Academy cannot hire unlicensed teachers.

A recent licensing issue is in the process of being resolved.

Everyone must have a background check.

b. HOS '05-'06 Evaluation Summary

c. HOS Goals for '06-'07

We need to develop a plan first.

The plan should produce results.

What can we do with what we have?

Jennifer Pierson moved to approve the HOS '05-'06 Evaluation Summary and the HOS Goals for '06-'07.

Jim Day seconded the motion.

Abstaining: Mike Ricci

The motion passed.

XI. **Re-open Meeting**

The meeting was re-opened.

XII. **Adjournment**

Tom Blindt moved to adjourn the meeting at 9:14 p.m.
Rick Stempkowski seconded the motion.
The motion passed unanimously.

Respectfully submitted by Vicky Carey, recording secretary.